



Introduction

Another busy school week has seen lots of excellent work round school once again. We've also had a very productive meeting about parking and congestion on Hamilton Drive and the surrounding areas. Watch this space for more news about this soon.

Upcoming Events

February:

5th: Safer Internet Day (see below); School Council Trip

21st: Crafternoon

22nd: School Closes for Half Term

March:

4th: School reopens

4th, 5th & 7th: Mudpie Arts workshops for book week

6th: Book Fair in School

8th: 8.45am Stay and Read Session (see below)

18th: Training Day – School Closed to children

19th & 20th: Parents' Evenings

All dates are available online at: www.acombprimary.org.uk/parents/calendar-dates/

Alex Rider: Stormbreaker

We are hoping to start reading the book 'Stormbreaker' by Anthony Horowitz with Y6 as a class reader but are a few copies short. If you have a copy at home that we could borrow, please pass it on the school office or your child's class teacher. Thank you.

Readers

We would really love some extra help with hearing readers in school – especially in reception at the moment. If you can spare an hour or more each week, please let Mrs Forrest know or speak to a class teacher. Thank you.

Parking and Road Safety

We have once again been told of a near miss involving a car and a child at the Nursery Drive entrance this morning. Please do not park on the double yellow lines or obstruct the gate in any way. A resident of Parkside Close has also rung and said that she was unable to get back to her house, at around 3pm, by car this week because the junction with West Bank was blocked by vehicles parked in such a way that there was no access. She pointed out that an emergency vehicle would not have been able to pass either. Please park and drive with **everyone's safety** in mind. Thank you.

Stay and Read – Friday 8th March

On Friday 8th March, as part of our book week celebrations, we would like to invite you to come into school with your child at 8.45am to read with them and share books for half an hour or so. It would be a lovely way to round off our week of activities – which include workshops, a visiting author and our ever-popular book fair.

Please note that we are **NOT** dressing up for World Book Day – we want the week to be about reading for pleasure and spending money on books rather than on unnecessary costumes.

Nits!

We have been advised of a few children who have had nits recently. Please check your child's hair and treat if necessary. Pharmacists can advise about suitable products for this.

Menu changes

We have had one cycle of the new menu for this term and the following small alterations will apply from next week:
Week 1: on Wednesdays the pudding will now be chocolate mousse.
Week 2: on Mondays the pudding will be fruit yoghurt and on Thursdays lasagne will be replaced by spaghetti bolognese.

Safer Internet Day – Tuesday 5th February

This year's national Safer Internet Day takes place in a couple of weeks. All classes will be learning about keeping safe online, with a focus on 'Share with Care' – keeping personal information safe, sharing online carefully and thoughtfully.

To help parents with the minefield of managing technology at home, please see the useful links below which have information about age limits, and parental controls for phones, PS4, X-Box and much more.

[Resources for Parents and Carers](#)

[Safety Tools for Social Networks](#)

[Parental Controls for Home Broadband](#)

[E-Safety Tips for Parents](#)

[Lots of Easy to use guides for Parental Controls](#)

Friends of Acomb Primary

Parent Fundraising Social - Pig Racing at the York RI (Hamilton Drive) on Friday 22 March 2019 at 8pm.

Save the date and get your babysitters sorted, full details will follow shortly- race sponsors are pouring in already - it's going to be fun!

FOAP are urgently looking for **two new** Treasurers. These roles can be taken by a parent, grandparent or carer linked to APS and would be a fantastic addition to a CV, a great way of keeping your hand in if you're taking a career break or if you're recently retired. Our existing Treasurer is ready and waiting to work alongside our new volunteers in order to hand over this crucial role and to support you in practice for the rest of the school year. Volunteering with FOAP can be really rewarding. The FOAP children are all extremely proud of APS and they are really pleased to have family members/carers show that it's worth your time to get involved in helping to improve their whole school experience. Please see a description of what the role involves below. If you want to help FOAP make a difference, make new friends and learn new skills along the way too please get in touch with us: friendsofap15@gmail.com

Treasurer – Role Description

Overall

- Oversee the financial affairs of the organisation and ensure they are legal, constitutional and within accepted accounting practice.
- Ensure proper records are kept and that effective financial procedures are in place.
- Monitor and report on the financial health of the organisation.
- Oversee the production of necessary financial reports/returns, accounts and audits.

Specifically

- Liaise with relevant staff, committee members and/or volunteers to ensure the financial viability of the organisation.
- Make fellow committee members aware of their financial obligations and take a lead in interpreting financial data to them.
- Regularly report the financial position at committee meetings (balance sheet, cash flow, fundraising performance etc).
- Oversee the production of an annual budget and propose its adoption at the last meeting of the previous financial year.
- Ensure proper records are kept and that effective financial procedures and controls are in place, ie:
 - Cheque signatories

- Purchasing limits
- Purchasing systems
- Petty cash/ float
- Others as appropriate
- Appraising the financial viability of plans, proposals and feasibility studies.
- Lead on appointing and liaising with auditors/an independent examiner.

Other financial duties include;

- Undertake bookkeeping duties and/or oversee the finance volunteer ensuring posting and bookkeeping is kept up-to-date.
- Maintain the petty cash system and regularly process petty cash claims.
- Regularly carry out reconciliations/ oversee regular reconciliations by the finance volunteer.
- Arrange payments to creditors as appropriate and arrange appropriate signatures on payments.
- Make the necessary arrangements to collect payments from debtors and bank payments promptly.

Qualities

- Knowledge and experience of current and fundraising finance practice relevant to voluntary and community organisations.
- Knowledge of bookkeeping and financial management (as necessary).
- Good financial analysis skills.
- Ability to communicate clearly